

**PROFESSIONAL ENGINEERING PROMOTIONAL EXAM CYCLE AND PROCESSING
AGREEMENT FOR FY13-FY15**

The N.J. Civil Service Commission, Department of Transportation and CWA, Local 1032 have been in a dialogue over the course of several years to continually improve the promotional exam processing for professional engineering titles. A schedule for the announcement, testing and eligible list promulgation has been implemented in previous years. The attached schedule is updated for FY13-FY15. The undersigned parties agree to full cooperation in the implementation of the attached schedule and agree to the following:

• **Supervising Engineer announcements**

• **Supervisory Test Battery (STB) ONLY:**

DOT has the option of requesting promotional announcements for Supervising Engineer titles to be tested using the STB only. These announcements must follow the EIA announcement schedule, are tested via the Supervisory Test Battery (STB) and **announcement requests MUST specifically state that "a written test is NOT REQUIRED."** When DOT requests the STB only, it will be scheduled approximately within three months following the announcement.

• **2 Part—Written technical component and STB:**

DOT has the option of requesting a written technical component in addition to the STB. The written component will be held first and those passing the first component, which is designed to assess candidates in technical areas specific to the title, will be scheduled to take the STB second, within approximately 2 months following the technical exam. To help ensure examination efficiency and timeliness, the first test component will be administered in March or June, in order to coincide with the testing of announcements for other titles (see testing timeframes attached). These announcements must follow the EIA schedule and **announcement requests MUST specifically state that "a written test is REQUESTED"**.

- The make-up rules, as outlined in Title 4A for professional engineering titles, will be waived for the STB component used in testing Supervising Engineer titles. **However, these make-up rules will be applied for the written technical component prior to the administration of the STB, should one be held.** All other professional engineering titles will remain subject to the make-up rules as outlined in Title 4A.
- Project Engineer titles will be tested on general supervisory principles and job-related knowledge and abilities.
- Exams that are canceled due to inclement weather will be rescheduled within two weeks of the original test date OR no later than the 15th of the following month.
- Announcement requests which are received late or are subsequently amended may NOT be announced or tested within the timeframes specified and/or may delay test administration of the entire series.

This agreement will remain in effect until the end of FY15, at which time all parties will have the opportunity to review the outcome of this agreement to determine whether any adjustments are required prior to renewing the schedule for FY16.

Civil Service Commission Representative:

Daniel Hill
Print Name

Director, Selection Services and Recruitment
Title

Department of Transportation Representative:

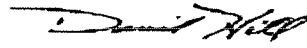
Jeanne M. Victor
Print Name

Director, Div. of Human Resources
Title

CWA, Local 1032 Representative:

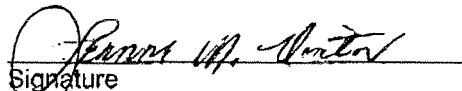
PAUL A. POLOGRUTO
Print Name

TREASURER, LOCAL 1032
Title



Signature

5/4/2013
Date



Signature

5/16/13
Date



Signature

5/23/13
Date